



One Voice Wales

Biodiversity Packages Scheme

2026 - 2027

Grant information Pack

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1. Contents of Package

Council: Tongwynlais Community Council
Site Name: Grass bank improvements
Site Location: Merthyr Road, Tongwynlais. CF15 7LL

We are pleased to offer your Council a package of support to enhance, create or restore biodiversity at the above site/s

Please see the details of the package below before you sign and return the grant agreement.

It's For Them Signage	
What you will receive	2 customised Di-bond Aluminium signs A4 portrait size Colour Customised It's For Them design
View the design templates here: It's For Them Signage Examples	
Please provide the following information:	
Preferred design	Choose an item.
Would you like to add your Council logo?	<input type="checkbox"/>
Provide your chosen contact details:	Click or tap here to enter text.
To add your Council's logo you will need to send us a high-resolution copy. Upload this here: https://biodiversity.wetransfer.com	

Wildflower seed mix	
What you will receive	300g Light shade tolerant wildflower seed mix
Species include:	22 native species including: Yarrow Common vetch Tufted vetch Musk mallow Self-heal Teasel Common knapweed
Instructions and guidance:	Sow after mowing in September or March. Lightly rake or scarify the ground and designate 3 areas for sowing. Mix all of the seed provided into 1 bag of dry sharp sand and mix well. Split into 3 buckets applying 1 bucket per area



	<p>Spread the mix by hand by scattering across the area in a wide arc motion.</p> <p>Walk over each section to ensure seed is firmly in the soil and does not blow away.</p>
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Autumn Bulbs	
What you will receive	300 native wildflower bulbs
Species include:	<p>Wood anemone (50 rhizomes)</p> <p>Wild garlic (100 bulbs)</p> <p>Lily of the valley (50 bulbs)</p> <p>Bluebell (100 bulbs)</p> <p>Lily of the valley (50 bulbs)</p>
Instructions and guidance	For planting along the edge of the woodland margin, instructions provided separately.

Maintenance Tools	
What you will receive	Toro 21843 Premium cordless mower 43cm with 4Ah battery and charger
Expected use:	<p>To be used with the collecting bin.</p> <p>To mow the site no more than twice per year and all cuttings collected and either deposited on the edge of the site or taken away for green waste/green hay.</p> <p>To mow the edges of the verge along the pavement to create neat edge. Other sites that are being managed in this way for biodiversity – Please advise us of any additional sites.</p>
Instructions and guidance:	<p>The battery should last approximately 40 minutes on a full charge.</p> <p>September:</p> <p>Work on one section at a time</p> <p>Walk over the section and remove any large twigs, stones or litter.</p> <p>Mow each section on the highest cutting height collecting all arising (cuttings).</p> <p>March:</p> <p>As above but mow on a low setting to remove any winter grass growth.</p> <p>Edges of pavement:</p> <p>Every month March – September if needed.</p> <p>Mow one mower width or less to maintain a tidy edge.</p> <p>It is important to allow wildlife time to move out of the way of the mower, so cutting in phases or sections is encouraged.</p>



For most items delivery will be arranged direct to your Council.

Please provide delivery details below

Name of Recipient	Click or tap here to enter text.
House No./Name	Click or tap here to enter text.
Street name	Click or tap here to enter text.
Area/Town	Click or tap here to enter text.
County	Click or tap here to enter text.
Postcode	Click or tap here to enter text.
Mobile No.	Click or tap here to enter text.
Email address	Click or tap here to enter text.

If certain items need to be delivered to an alternative address eg Heavy, closer to site etc...

This applies to the following items: Click or tap here to enter text.

Please provide delivery details below:

Name of Recipient	Click or tap here to enter text.
House No./Name	Click or tap here to enter text.
Street name	Click or tap here to enter text.
Area/Town	Click or tap here to enter text.
County	Click or tap here to enter text.
Postcode	Click or tap here to enter text.
Mobile No.	Click or tap here to enter text.
Email address	Click or tap here to enter text.



2. Guidance on publicity and promotions

Following the successful installation of your package please ensure the following:

Social media posts, publicity or communications regarding our packages:-

- Are bilingual (following the Welsh language Commission guidelines)
- Include the 3 logos – These can be downloaded here: [Logos](#)
- Acknowledge the funding correctly by including the tagline below:

"Funded by One Voice Wales and the Welsh Government's Local Places for Nature Programme."

"Ariennir gan Un Llais Cymru a'r Rhaglen Lleoedd Lleol ar gyfer Natur Llywodraeth Cymru."

- Please tag us in any social media posts:

Facebook: [@OVWBio](#)

- Use the Hashtags

#OneVoiceWales
#UnLlaisCymru
#LocalPlacesForNature
#LleoeddLleolArGyferNatur
#Bioamrywiaeth
#Biodiversity



3. Grant Agreement

Content of Package: Please refer to section 2 for details

Name of Project: Grass bank enhancements

Location of Project: Merthyr Road, Tongwynlais. CF15 7LL

Name of Community Council: Tongwynlais Community Council

From this point the Council named above will be referred to as ‘The Council’

By signing this agreement, the Council agrees to abide by the following terms and conditions:

1. *The Council is the Landowner or Leaseholder of the land where the grant will be installed. If The Council are not the landowner or leaseholder, then The Council confirms that full written permission has been given by the Landowner.*
2. *The Council agrees to maintain the assets granted by the One Voice Wales Local Places for Nature Grants programme for a minimum period of 5 years from completion of installation. This includes ensuring that any service level agreement with the local authority is updated to include any changes to grounds management as a result of the Grants project.*
3. *The Council agrees to offer volunteering opportunities during the installation, and maintenance of the project.*
4. *The Council will ensure that any publicity, communications, press releases, articles or social media posts give accreditation to One Voice Wales, Welsh Government and the Local Places for Nature programme, (as set out in section two of this document).*
5. *Any volunteer involvement in the project installation and maintenance will be organised by The Council.*
6. *The Council will ensure a full Risk Assessment is carried out and the necessary insurance policy is in place before the project commences.*
7. *The Council agrees to participate in any future evaluation of the project by One Voice Wales and the Local Places for Nature programme.*
8. *The Council has agreed to accept the grant awarded with the terms and conditions set out above.*

*Signed: _____ Date: _____

*Position: _____

**This form must be digitally signed by the named Council’s RFO/Clerk or Chair of Council.*

To be completed by One Voice Wales

Date of Project Completion:	
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